

Raffle Licence 650705

DYNAMYX GYMNASTICS CLUB OF ST. ALBERT (18738)

(Licensee

110-175 CARLETON DRIVE ST ALBERT, ALBERTA T8N 7X9

(Address)

IS LICENSED TO OPERATE A RAFFLE EVENT, IN ACCORDANCE WITH THE PROVISIONS OF THE *GAMING AND LIQUOR ACT*, THE *GAMING AND LIQUOR REGULATION*, AGLC POLICIES AND ALL TERMS AND CONDITIONS PRESCRIBED BY THE BOARD.

TERM OF LICENCE:

TUESDAY JULY 25, 2023 TO FRIDAY DECEMBER 01, 2023

Raffle Format: Prize Draw

<u>DATE OF DRAW(S)</u> <u>DRAW LOCATION</u>

DECEMBER 1, 2023 ONLINE - DYNAMYX GYMNASTICS CLUB, ST

ALBERT

 TICKET DISTRIBUTION
 TICKET VALUE

 50 @ 1 FOR \$5.00
 \$250.00

 1,800 @ 3 FOR \$10.00
 \$6,000.00

\$6,250.00

\$500.00

PRIZES RETAIL COST TO VALUE LICENSEE DRAW DATE

 1st prize - DGC gift voucher (1)
 \$750.00
 \$750.00
 DEC 1, 2023

 2nd prize - DGC gift voucher (1)
 \$350.00
 \$350.00
 DEC 1, 2023

 3rd prize - DGC gift voucher (1)
 \$150.00
 \$150.00
 DEC 1, 2023

\$1,250.00 \$1,250.00

 EXPENSE
 AMOUNT

 Other Expenses
 \$500.00

USE OF PROCEEDS

as per AGLC approved list on file

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DATE ISSUED: July 25, 2023

ISSUED BY: Dynamyx Gymnastics Club of St. Albert



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DATE ISSUED: July 25, 2023

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Raffle Licence Financial Form

Licence: 650705

Period: 2023/07/25 to 2023/12/01

Organization: Dynamyx Gymnastics Club of St. Albert (18738)

Actual Tickets Sold

Calaum			ce	Print		Actual		
Colour	Units	3	Unit Price	Quantity	Value	Units Sold	Value	
Series A	1	For	\$5.00	50	\$250.00			
Series B	3	For	\$10.00	1800	\$6,000.00			

Total Ticket Sales:

Gross Revenue = Total Ticket Sales +/- any money shortages or overages. Gross Revenue:

Prize Expenses

Prize (quantity)	Estimated Org. Cost	Actual Org. Cost]	
1st prize - DGC gift voucher (1)	\$750.00			
2nd prize - DGC gift voucher (1)	\$350.00			
3rd prize - DGC gift voucher (1)	\$150.00			
	Total Prize Cost:		> (minus)	

Other Expenses

Expense	Estimated Amount	Actual Amount
Other Expenses	\$500.00	



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Expense		Estimated Amount	Actual Amount
		Total Expenses:	> (minus)
		=	Gaming Proceeds:
1	ncial Form must be completed and receivnited by any one of the following method	,	following the final draw date. The required financial
* Scan and e-mai	the completed form to financial.review@a	aglc.ca	
 Mail the comple 	ed form to AGLC, 50 Corriveau Avenue, S	St Albert, AB T8N 3T5	
 Fax the complet 	ed form to 780-447-7502		
 Complete the fo 	m online using the following steps:		
Log on to the	e AGLC web site: www.aglc.ca		
On the home	e page, upper right corner, go to the link C	nline Services	
	to the boxed link: Log in to AGLC's Online	Services for Charities, Reg	gistries, Liquor Licensees
	D# and Password to LOG IN		
	g Licence List		
	cence Number link for the raffle		
			ng is the Form link which will display the fillable form.
	tual raffle results and press SUBMIT FOR		
. •	now complete. Please do not send in a p		
Questions regarding the	completion of this form may be directed t	o Financial Review at 1-87	7-447-7575 or e-mail financial.review@aglc.ca
This raffle shall be oper	ated according to the licence and the Tern	ns and Conditions.	
I certify that: All inform	ation supplied is correct.		
	nay examine and make		
copies of all records re	ating to the licence.		
	Sig	nature	Date



RAFFLE TICKET INVENTORY CONTROL PROCEDURES

An individual must be appointed who will oversee all matters relating to the physical control and monitoring of raffle tickets issued and returned and cash related thereto. It is strongly recommended that this individual be separate from the Treasurer to ensure segregation of duties exist amongst the charity. This person referred to hereinafter as the Raffle Chairperson will make and maintain a record to show:

- a) Raffle Ticket Inventory Control Worksheet (Sample #1):
 - i. The date, the seller name and the serial numbers of tickets issued to each seller. The seller will initial the control sheet to acknowledge receipt of such tickets.
 - ii. Upon return of tickets and cash by the seller, the Raffle Chairperson will record the serial numbers of any unsold tickets returned and the cash received from the tickets sold. The seller will sign the control sheet to acknowledge that the unsold tickets and cash amounts recorded are accurate.
 - iii. The Raffle Chairperson will sign and date the control sheet to verify the amount of cash, unsold tickets and ticket envelopes/stubs received.
 - iv. The resulting cash amounts will be handed over to the treasurer for deposit to the raffle account with the treasurer signing and dating the record sheet to evidence receipt of the ticket monies recorded.
- b) From the information on the Raffle Ticket Inventory Control Worksheet as noted above the organization will be able to determine the numbers of tickets sold, the cash received and amounts to be deposited to the raffle account. If deposits are made on a regular basis the date the funds were deposited must be noted on the worksheet with the treasurer's initials acknowledging they received the funds.
- c) The Raffle Chairperson will make every effort to account for any tickets not returned immediately prior to the draw or event at which a winner will be decided. This will include contacting ticket sellers with as yet unreturned tickets to determine the status of such tickets and to ensure that all sold tickets are included in the draw or winning process. At this time all unsold tickets will be returned and all sales amounts due collected.

d) Prizes Paid Out:

- i. The Raffle Chairperson will record the name of the winner(s), winning ticket number(s) and the cheque number, if applicable. If multiple winners exist then a Prizes Paid Out Control Sheet (Sample #2) must be utilized. The winning tickets must also be retained by the organization.
- e) Each month the treasurer will perform a bank statement reconciliation to verify all the deposits and prizes paid out according to the Raffle Ticket Sign-Out Sheet and Prizes Paid-Out Control Sheet. Any discrepancies must be reported to both the President and Raffle Chairperson immediately.

UNRESTRICTED FORM C&SR/GAM 5525-1 (2006 Sept)





Date Out	Seller's Name	Selling Price	Ticket # Beginning	Ticket # Ending	Total # of Tickets Issued	Seller's Initials	Date In	Unsold Ticket Numbers	Total Sold	Expected Deposit	Cash	Cheques	Credit Card	Actual Deposit	Variance Over/Short	Explanation of Variance	Seller's Signature	Deposit Date	Treasurer's Initials
Signature of	Raffle Chairperson				Date				:		S	ignature	of Treasur	er			Date		



PRIZES PAID-OUT CONTROL SHEET

Location:	Licence #:	

Date of Draw	Name of Winner	Ticket #	Prize Amount	Cheque Number	Witness/ Initial

Questions regarding the Terms and Conditions of the licence, may be directed to the:

Alberta Gaming, Liquor & Cannabis (AGLC) 50 Corriveau Avenue

St. Albert, Alberta T8N 3T5 Telephone: (780) 447-8600 or Toll Free: 1-800-272-8876 Fax: (780) 447-8912

Additional information, Raffle Terms and Conditions and Raffle Ticket Inventory Control forms may also be obtained from the AGLC website at aglc.ca.

For information on obtaining an AGLC internet account see, https://aglc.ca/online-services