

Raffle Licence 649066

DYNAMYX GYMNASTICS CLUB OF ST. ALBERT (18738)

(Licensee)

110-175 CARLETON DRIVE ST ALBERT, ALBERTA T8N 7X9

(Address)

DRAW LOCATION

TICKET VALUE

\$300.00

\$6,200.00

\$7,500.00

\$6,000.00 \$20,000.00 RETAIL

VALUE

\$10,000.00

\$10,000.00

AMOUNT

\$500.00 \$500.00

ALBERT

ONLINE - DYNAMYX GYMASTICS CLUB, ST

COST TO

\$10,000.00

LICENSEE DRAW DATE

\$10,000.00 DEC 1, 2023

IS LICENSED TO OPERATE A RAFFLE EVENT, IN ACCORDANCE WITH THE PROVISIONS OF THE GAMING AND LIQUOR ACT, THE GAMING AND LIQUOR REGULATION, AGLC POLICIES AND ALL TERMS AND CONDITIONS PRESCRIBED BY THE BOARD.

TERM OF LICENCE:

FRIDAY JULY 14, 2023 TO FRIDAY DECEMBER 01, 2023 Raffle Format: 50/50 Draw

DATE OF DRAW(S) DECEMBER 1, 2023

TICKET DISTRIBUTION

30 @ 1 FOR \$10.00 992 @ 4 FOR \$25.00 3,750 @ 25 FOR \$50.00 6,000 @ 100 FOR \$100.00

PRIZES

Percentage of Ticket Sales (1)

EXPENSE

Other Expenses

USE OF PROCEEDS

as per pre approved listed items on AGLC file

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Raffle Licence Financial Form

Licence: 649066 Period: 2023/07/14 to 2023/12/01

Organization: Dynamyx Gymnastics Club of St. Albert (18738)

Actual Tickets Sold

Colour	Price Units Unit Price			Print Quantity	ed Value	A Units Sold					
Series A	1	For	\$10.00	30	\$300.00]			
Series B	4	For	\$25.00	992	\$6,200.00						
Series C	25	For	\$50.00	3750	\$7,500.00						
Series D	100	For	\$100.00	6000	\$6,000.00						
Total Ticket Sales: Gross Revenue = Total Ticket Sales +/- any money shortages or overages. Gross Revenue:											
Prize Ex	penses				Estimate	d Org. Cost	Actual Org. Cost	1			
Percentage of Ticket Sales (1)						\$10,000.00]			

Total Prize Cost:

-----> (minus)

Other Expenses

Expense	Estimated Amount	Actual Amount
Other Expenses	\$500.00	



Organization: Dynamyx Gymnastics Club of St. Albert (18738)

Other Expenses

Expense		Estimated Amount	Actual Amount	
		Total Expenses:	> (minus)	
_		=	Gaming Proceeds:	
	inancial Form must be completed and recei submitted by any one of the following metho		following the final draw date. The required fi	nancial
* Scan and e-n	mail the completed form to financial.review@))aglc.ca		
 Mail the complete 	pleted form to AGLC, 50 Corriveau Avenue,	, St Albert, AB T8N 3T5		
* Fax the comp	pleted form to 780-447-7502			
 Complete the 	e form online using the following steps:			
Log on to	o the AGLC web site: www.aglc.ca			
	ome page, upper right corner, go to the link			
	wn to the boxed link: Log in to AGLC's Onlir	ne Services for Charities, Reg	gistries, Liquor Licensees	
	er ID# and Password to LOG IN			
	iming Licence List			
	e Licence Number link for the raffle	the Financial Deviau headin	an ia tha Eanna link uchiala ucill diamlau tha fillala	
			ng is the Form link which will display the fillab	ie iorm.
	e actual raffle results and press SUBMIT FO			
· · ·	5			
Questions regarding	the completion of this form may be directed	to Financial Review at 1-87	7-447-7575 or e-mail financial.review@aglc.c	а
This raffle shall be or	perated according to the licence and the Te	rms and Conditions		
	perated according to the licence and the rel	ins and conditions.		
Any AGLC Inspecto	or may examine and make s relating to the licence.			
	Si	gnature	Date	



An individual must be appointed who will oversee all matters relating to the physical control and monitoring of raffle tickets issued and returned and cash related thereto. It is strongly recommended that this individual be separate from the Treasurer to ensure segregation of duties exist amongst the charity. This person referred to hereinafter as the Raffle Chairperson will make and maintain a record to show:

- a) Raffle Ticket Inventory Control Worksheet (Sample #1):
 - i. The date, the seller name and the serial numbers of tickets issued to each seller. The seller will initial the control sheet to acknowledge receipt of such tickets.
 - ii. Upon return of tickets and cash by the seller, the Raffle Chairperson will record the serial numbers of any unsold tickets returned and the cash received from the tickets sold. The seller will sign the control sheet to acknowledge that the unsold tickets and cash amounts recorded are accurate.
 - iii. The Raffle Chairperson will sign and date the control sheet to verify the amount of cash, unsold tickets and ticket envelopes/stubs received.
 - iv. The resulting cash amounts will be handed over to the treasurer for deposit to the raffle account with the treasurer signing and dating the record sheet to evidence receipt of the ticket monies recorded.
- b) From the information on the Raffle Ticket Inventory Control Worksheet as noted above the organization will be able to determine the numbers of tickets sold, the cash received and amounts to be deposited to the raffle account. If deposits are made on a regular basis the date the funds were deposited must be noted on the worksheet with the treasurer's initials acknowledging they received the funds.
- c) The Raffle Chairperson will make every effort to account for any tickets not returned immediately prior to the draw or event at which a winner will be decided. This will include contacting ticket sellers with as yet unreturned tickets to determine the status of such tickets and to ensure that all sold tickets are included in the draw or winning process. At this time all unsold tickets will be returned and all sales amounts due collected.
- d) Prizes Paid Out:
 - i. The Raffle Chairperson will record the name of the winner(s), winning ticket number(s) and the cheque number, if applicable. If multiple winners exist then a Prizes Paid Out Control Sheet (Sample #2) must be utilized. The winning tickets must also be retained by the organization.
- e) Each month the treasurer will perform a bank statement reconciliation to verify all the deposits and prizes paid out according to the Raffle Ticket Sign-Out Sheet and Prizes Paid-Out Control Sheet. Any discrepancies must be reported to both the President and Raffle Chairperson immediately.



Sample #1 RAFFLE TICKET INVENTORY CONTROL WORKSHEET

Date Out	Seller's Name	Selling Price	Ticket # Beginning	Ticket # Ending	Total # of Tickets Issued	Seller's Initials	Date In	Unsold Ticket Numbers	Total Sold	Expected Deposit	Cash	Cheques Credit Card	Actual Deposit	Variance Over/Short	Explanation of Variance	Seller's Signature	Deposit Date	Treasurer's Initials

Signature of Treasurer

Date



PRIZES PAID-OUT CONTROL SHEET

Location:

Licence #:_____

Date of Draw	Name of Winner	Ticket #	Prize Amount	Cheque Number	Witness/ Initial

Questions regarding the Terms and Conditions of the licence, may be directed to the:

Alberta Gaming, Liquor & Cannabis (AGLC) 50 Corriveau Avenue St. Albert, Alberta T8N 3T5 Telephone: (780) 447-8600 or Toll Free: 1-800-272-8876 Fax: (780) 447-8912

Additional information, Raffle Terms and Conditions and Raffle Ticket Inventory Control forms may also be obtained from the AGLC website at <u>aglc.ca</u>.

For information on obtaining an AGLC internet account see, <u>https://aglc.ca/online-services</u>